

## **Guidestone Pumpkin Patch & Harvest Festival COVID-19 Health Policy**

Due to the unprecedented impact COVID-19 is having on event planning, Guidestone is making significant changes to its annual Pumpkin Patch & Harvest Festival for 2020 in order to as best as possible ensure the safety of attendees and staff. The health and safety of our community and staff continues to be Guidestone's top priority. Based on current guidelines and best practices, this policy includes detailed information related to: attendee and staff health screenings that include temperature checks and verbal check for symptoms; contact tracing protocols; protocols for hand washing; protocols for cleaning and sanitizing surfaces and supplies; protocols for food and beverages; and the availability and use of protective equipment.

**Pumpkin Patch & Harvest Festival will be held at the Hutchinson Homestead, Oct. 9-11 and 16-18, 9am-12pm and 1-4pm each day. Advanced tickets required.**

**To ensure the health and safety of staff and event attendees, Guidestone will implement the following:**

1. Attendees will be required to reserve tickets in advance, and choose either the 9am-12pm or 1pm-4pm time frame on the day they would like to attend.
2. Attendee numbers will be limited to 100 people for each time block.
3. Temperature checks and verbal health checks will take place at time of entry, as well as recording email addresses of all attendees for contact tracing if needed.
4. Masks will be required for all staff, volunteers, and attendees 7 years of age and up.
5. There are 2 full bathrooms on site, and we will also have one additional porta-potty and three additional hand-washing stations, as well as hand sanitizer at the drinks table, entrance booth, and craft tables.
6. Between 12 and 1 pm each day, staff and volunteers will clean/ sanitize the bathrooms, porta-potties, and any other hard surfaces or craft materials that require additional cleaning.
7. The entire event will be held outdoors, and event activities will include only opportunities that can accommodate social distancing, including: crafts, farm animal area, drinks/ snacks sales, strawbale maze, wagon rides to pumpkin patch, pony rides (TBD). Activities will be spread out around the site to help support distancing of groups. Locations are:
  - Entrance Booth - Gate to Homestead Yard
  - Drink/Snack Sales - Equipment Shed
  - Farm Animals - Farmyard
  - Crafts - Ranch House Orchard Yard
  - Strawbale Maze/ Wagon Rides/ Pumpkin Patch - spread out across NE Pasture

8. The craft tables will be set up such that only one family can be working at a craft table at one time, with two tables set up on either side of an EZ-Up tent. Crafts will be developed that require no shared items between family groups.
9. Drinks & Snacks - Only hot drinks (cider, coffee and tea), pre-made baked items, snack bars, and popcorn will be available for purchase. All drink and food items will be served by a volunteer (masked and wearing nitrile gloves), and the serving area will be a minimum of 6' away from the order/ payment station.
10. A seating area will be provided near the Drink/Snack station - strawbales and picnic tables spread out at least 6' from one another.
11. The strawbale maze will be built this year in such a way as to have wider paths to make it easier to pass by another person, and only 6 children will be allowed in at a time.
12. Wagon rides will only be able to accommodate up to 4 families at a time, seated at the four corners of the wagon.
13. Signage will be posted at the entrance booth and at multiple locations around the site to ask that people wear a mask, wash hands frequently and maintain social distancing.
14. marketing...
15. Employees/ volunteers who have been in close contact with an exposed or symptomatic person (within 6 feet for at least 10 minutes) should cancel his/ her involvement, and should self-quarantine.
16. Create a queue at entrances that ensure a minimum of 6 feet of physical distancing between individuals and pace entry to prevent congestion.
17. Single-direction traffic flow will be established for the straw bale maze, and food/ snack purchasing and pick up.

Because this is an evolving and dynamic situation, we will consistently stay up-to-date on current CCPH and/ or statewide protocols that would impact or change this current health policy. In the event that COVID cases start to rise in our county, we will change plans accordingly, and will use the decisions made by the Salida School District as a guide. If schools shut down at any point between now and October 18th, we will cancel the event or any remaining days of the event.